**NSC Technical Subcommittee Call Minutes – July 17, 2019**

**Participation [by regions]:**

1: Sara Johnson – **NH**

3: Jeremy Hancher **– PA**

4: Donovan Grimwood – **TN** and Tony Pendola – **NC**

5: Lisa Ashenbrenner-Hunt - **WI** and Chrystal Wagner & Mark Stoddard - **IN**

7: Lynelle Ladd – **KS**

8: John Podolinsky - **MT**

10: Belinda Breidenbach – **ID** and Patrick Hoermann - **WA**

**Other:** Brandon Barlow, Encamp

**June minutes:** approved as is

**Tech-Subcommittee:** <https://nationalsbeap.org/sbeap/resources/subcommittees/technical>

***The PowerPoint presentation will be posted to the SBEAP Technical Subcommittee web page***

**Presentation from Encamp on recordkeeping and reporting software**

**Luke Jacobs** is co-founder and CEO of Encamp, a new kind of environmental, health, and safety compliance software company. Prior to founding Encamp, Luke worked as an environmental consultant at a major consulting firm managing environmental compliance reporting for Fortune 10 clients.

After witnessing a broken system where companies struggle to maintain compliance and achieve internal transparency on EHS requirements, Luke has chosen to dedicate his life to making environmental compliance easier and attainable for all.

**Presentation Summary:**

Encamp is a SaaS (Software as a Service) platform that simplifies data collection, record keeping, and automates submitting reports mistake-free and on-time. Encamp is currently partnering with Indiana, and looking to partner with other states to provide a streamlined compliance calendar that helps your customers know requirements and how to report.

Our presentation will cover Encamp's compliance calendar and how it can help the state programs, Encamp's product road map, and a Q&A session.

**Some notations taken:**

**EHS compliance clou**d – Amazon web servers

**Organizational account**

Log in identification

Administrator

Facility level

Full, partial or read only access

**Room for error** – requires human interface to enter information or access to safety and/or environmental data sheets

**What makes your platform better**?

Integration first company

Integrating data from EPA ECHO with data provided from user from onboarding questionnaire

Tiered service level – free basic service

***Goal*** – function like a Turbo tax application using a conversational decision tree; integrate submission – like e-filing tax returns

**Facility based compliance**

Reporting/notification schedule

Document repository – manual uploading of Safety Data Sheets (SDS); unable to directly upload from the manufacturer

Communications

Assign and track tasks

Change management, e.g., prompting a response for material and/or equipment addition, modification or replacement?

**Additional notes**

Encamp’s compliance calendar will alert users if there has been a rule change that may affect their facility. They are working to integrate state rules and forms in addition to Federal rules and forms. An extra item is that calendar entries link to the CFR rule that applies to that facility. SDS and other data can be entered so that the information can be stored and certain fields pulled from.

There is a subscription service that would be more suited to larger facilities with more complicated regulatory needs. It was noted that small businesses may need assistance with even answering some of the questions found in the onboarding process. As such, Encamp has been trying to work with the states to be able to refer to them as well as make the software as intuitive and user friendly as possible.

The forms are converted into fillable PDFs. The calendar is potentially capable of creating the completed forms for applications, but this may be a subscription service. At a minimum, the fillable PDFs make it easier for the client to complete their forms for submission.

The question was asked how this was better than a Google Calendar. The reason given was that the calendar is free with no paywall, enabling anyone to be able to begin using it. Also, the calendar pulls from the ECHO database to get Federal data for the reports and forms.

**Future topics:**

* **August 20:** Hazardous Waste Pharmaceuticals - Kristin Fitzgerald, EPA
* **September 17:** Energy Extraction Portal - George Cushnie, Compliance Assistance Center and Catherine Tunis, EPA OECA
* **October 15:** Environmental Impacts from Cannabis production and distribution – Kaitlin Urso, CO
* **November 19:** Surface Coating MACT updates overview & discussion on recordkeeping/reporting, David Darling, American Coatings Association
* **December 17:** to be determined

**Next Call: August 20, 2019**

1 pm CST (2 pm EST) (3rd Tuesday of month)